

Hillsboro Christian Academy
03/09/2026 Board Meeting Minutes

Attendance: Kim Zornes, Brian Cassner, Chuck Brown, Josh Courtney, John Moenster, Becky Sanderson, Lori Cassner, Jackie Hopkins

6 members of the community were in attendance.

Josh Courtney opened with prayer.

Josh Courtney led the meeting with a devotion on Proverbs 3:5-6. Faith means trusting God even when we don't see the whole path ahead. God's wisdom is greater than ours. What are we trying to control instead of surrendering to Him?

Kim Zornes read the HCA mission statement.

February 9, 2026 Board meeting minutes were reviewed and approved.

Treasurer's Report:

1. Jackie to investigate with Janelle and report on the discrepancy between the Lunch Room balance reported on the agenda (69K) and the balance sheet document (\$12K).
2. Motion: Brian motioned to hire an outside accounting firm to review, audit, recommend, and implement accounting system improvements. Chuck 2nd the motion. The motion passed.
3. Motion: Brian motioned to accept the Treasurer's report. Josh 2nd the motion. The motion passed.

Old Business:

1. Modular roof: Leaks have developed in areas of the modular roof. An inspection and corrections will be made and not billed if part of the prior repair work.
2. Motion: After the Conflict of Interest Policy second reading and some discussion, John motioned to accept 1007 Conflict of Interest Policy. Brian 2nd the motion. The motion passed.
Becky will present a Conflict of Interest disclosure form for review at the April Board meeting.
3. The "Recording Board Meetings" project is temporarily tabled as more detailed information is gathered.

4. The document control project has been tabled until a later date per the recommendation of Chuck.
5. Academic Recovery: Lori and Tyler will check with teachers at the end of the 3rd quarter to plan for the recovery of missed material and the optimal use of the remaining class time. Their findings and actions will be reported at the April Board meeting.
6. Chuck presented the action list developed at the Feb 23 meeting. Becky will combine this list with her own priority list and present an execution plan to the Board at the April meeting.

New Business:

1. It was reported that Merchant Bank account signatures have been updated.
2. Motion: The Infectious Disease policy was presented and Brian motioned for its acceptance. Josh 2nd the motion. The motion passed.
3. Motion: The At-Risk policy was presented and Brian motioned for its acceptance. Josh 2nd the motion. The motion passed.
4. The Pine Valley Landscaping bid was discussed. Becky is to put the work out for bid to include work done by Hopkins if that work is currently a paid service.
5. Motion: Josh motioned to accept the hiring of Jane Ann Teeters, Chloe Barber, and John Roush as teachers to finish the year at \$125 per diem. Becky disclosed that Mr. Roush is her brother. John cautioned that future hirings not be completed without prior Board vote and approval.
6. Motion: Josh motioned that the 2026/27 school calendar be accepted as presented. Chuck 2nd the motion. The motion passed.
7. Motion: John motioned to accept the Competitive Food Sales Policy. Josh 2nd the motion. The motion passed.

Executive Session:

Session began at 9:20pm with a motion by John and 2nd by Josh. The motion passed.

Session ended at 11:55pm with a motion by John and 2nd by Chuck. The motion passed.

Motion to retro-actively pay Becky Sanderson approximately \$1,500 for Head of School work done before her official start date in that position. Motion made by John and 2nd by Josh. The motion carried.

Chuck will present the devotion at the April meeting.

Motion to adjourn made by Josh and 2nd by John. Motion carried.